

Specific Risk Assessments for Visits and Activities Perlethorpe Environmental Education Centre

NB: These Specific Risk Assessments must be read in conjunction with the Nottinghamshire County Council Local Authority, Children, Families and Cultural Services – Generic Risk Assessments For Visits and Activities (September 2020)

These generic risk assessments are intended for use on all applicable events for a range of activities delivered on behalf of the Children, Families and Cultural Services. They should be consulted as the foundation for all the specific risk assessments within this document.

Authors: Keith Rider
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Updated:



**Nottinghamshire County Council Local Authority
Children, Families and Cultural Services
Specific Risk Assessments For Visits and Activities
Perlethorpe Environmental Education Centre**



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- P2. Blindfold trail and adventurous activities
- P3. Climbing tree at centre
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Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



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NUMBER P1 Conservation activities

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | Further action <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when generic controls applied |
|-------------------------------------|--|--|---|--|------------------------------------|
| Using Tools | Pupils / Staff / Parents Cuts / Stings / Grazes | <ul style="list-style-type: none"> • Safety talks essential before pupils use tools. Wash hands thoroughly before eating. • All participants must wear gloves. • Full body cover essential. | Each tool used needs safety talk. Some gloves available at the Centre (not many). Long sleeves and trousers will avoid stings and grazes. | Yes | Low |
| Diseases | Pupils / Staff / Parents Illness | <ul style="list-style-type: none"> • Tetanus injections need to be up to date. • Precautions taken when working in rivers or ponds (refer to pond / lake risk assessment). • When litter-picking, plastic gloves must be worn. | | Yes | Low |
| Tripping / Falling | Pupils / Staff / Parents Injury | <ul style="list-style-type: none"> • Tools must not be left lying around. Always put away after used. | Each tool used needs safety talk. | Yes | Low |
| Lifting heavy objects | Pupils / Staff / Parents Injury | <ul style="list-style-type: none"> • Heavy objects must not be lifted, work as a team if necessary. • Pupils must be shown how to lift objects. • People on each end of large objects. • Long objects should never be carried by one person. | Always demonstrate this to pupils. Conservation activities need to be suited to the age and abilities of the pupils. | Yes | Low |
| Eye Injuries | Pupils / Staff / Parents Injury | <ul style="list-style-type: none"> • When bending down, ensure others are not using tools close by. • First Aid Kit available at sites. | | Yes | Low |

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

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| Assessment carried out by: Keith Rider | Date: June 2024 |
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These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.

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NUMBER P2 Blindfold Trail and Adventurous Activities

| Hazards <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls applied |
|---|---|---|--|--|---|
| Blindfold trail and blindfold games | Pupils / Staff / Parents Bumps / Trips / Falls | <ul style="list-style-type: none"> • Pupils given clear instructions about the activity. • Adequate supervision ratio to allow one adult per group or for each obstacle on course. • Area used must be suitable for games. • Glasses to be removed. • Supervision for “Clatter Bridge” when stepping on. • Pupils hold on to rope at all times, younger pupils in pairs • Teachers introduce safety procedures to pupils and adults before start of activity. • Asthma inhalers taken on site. Teachers aware of confidence levels. • Pupils accounted for at all times - never alone. • Suitable clothing eg long sleeves and trousers. • Pupils must ‘spot’ each other on activities where falls are possible. • Safety talk given to pupils before any equipment used and close supervision. • Gloves to be worn when working with logs, bracken etc. Hands washed after activity. • Area used must be suitable for activity (eg no holes in surface). • First aider working with group. First aid kit carried • Pupils shown how to carry safely. | <p>Teachers attend inset for training. Teachers inset essential and given Codes of Practice. System of quick checking needed. (Centre staff or school staff)</p> | Yes | Low |

Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



NUMBER P2 Blindfold Trail and Adventurous Activities

| Hazards <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls applied |
|----------------------------------|--|---|--|--|--|
| Adventurous activities and games | Pupils / Staff / Parents Asthma / Cuts / Grazes / Slips / Falls / Bumps on head / Falling logs / Lifting Injuries | <ul style="list-style-type: none"> Pupils given clear instructions about the activity. Adequate supervision ratio to allow one adult per group or for each obstacle on course. Area used must be suitable for games. Glasses to be removed. Supervision for "Clatter Bridge" when stepping on. Pupils hold on to rope at all times, younger pupils in pairs Teachers introduce safety procedures to pupils and adults before start of activity. Asthma inhalers taken on site. Teachers aware of confidence levels. Pupils accounted for at all times - never alone. Suitable clothing e.g. long sleeves and trousers. Pupils must 'spot' each other on activities where falls are possible. Safety talk given to pupils before any equipment used and close supervision. Gloves to be worn when working with logs, bracken etc. Hands washed after activity. Area used must be suitable for activity (e.g. no holes in surface). First aider working with group. First aid kit carried Pupils shown how to carry safely. | <p>Teachers attend inset for training. Teachers inset essential and given Codes of Practice. System of quick checking needed. (Centre staff or school staff)</p> | Yes | Low / Med |

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

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NUMBER P3 Climbing Tree at Centre

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|-------------------------------------|--|--|---|--|--|
| Falls from height of approx 2m. | Pupils / Staff / Parents Injury / Death | <ul style="list-style-type: none"> Close adult supervision at all times. | Tree checked regularly by NCC tree team for strength of branch Consider age of pupils when allowing climbing | Yes | Low / Med |
| Uneven landing surface | Pupils / Staff / Parents Injury | | Adults need to assist dismount not lift whole weight of pupil. Rules discussed before pupils climb | Yes | Low / Med |
| Falling Deadwood | Pupils / Staff / Parents Injury / Death | Annual removal of deadwood, also after bad weather as appropriate. This was done in March 2021 a new prop for the eastern limb will be added 2021 | | Yes | Low |
| Update | Pupils / Staff / Parents Injury / Death | Due to the age of the Lime Tree and the ongoing care for it the Centre Manager has decided to no longer allow children to climb on the large East facing Limb. | | | |

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

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NUMBER P4 Lone Working at the Centre



| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|-------------------------------------|--|---|--|--|--|
| Intruders | Staff Attack / Injury / Death | <ul style="list-style-type: none"> • Inform someone when working late / early. <ul style="list-style-type: none"> • Message the senior tutor when you arrive and leave your Centre of work. • All doors / windows shut and locked when working alone in centre. • Carry mobile phone around when moving between buildings. • Contractors must make an appointment. • Do not open door until identity verified. | All staff work alone at times (Tutors / Admin/ Cleaner). All to be aware of control measures. Inform visitors who may be alone with a sick child etc | Yes | Low |
| Working around the Centre | Staff Injury | <ul style="list-style-type: none"> • Do not climb when working alone. • Do not carry heavy objects alone. • Use tools correctly when working alone. • Do not go in the loft. | | Yes | Low / Med |
| Fire | Staff Injury / Death | <ul style="list-style-type: none"> • Dial 999. • Exit building by nearest escape route and stay out until allowed in by emergency services. • Only fight fire when small enough to be put out by extinguisher. Use correct type. • Get well away from building (near car park) and stay out. • Avoid lone working whenever possible. (See also Specific Fire Risk Assessment at Centre). | Fire awareness of staff needed | Yes | Low |

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

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Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



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NUMBER P5 Orienteering

| .Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|---|---|---|---|--|--|
| Becoming lost or separated (risk from general public) | Pupils / Staff / Parents Attack / Abduction / Injury | <ul style="list-style-type: none"> • Pupils in pairs / threes / groups at all times. • Safety talk before activity - 'Stranger Danger'. • Adults placed at strategic points (in pairs if possible) with whistles. • Whistles for each group – pupils taught how to use them. • Map reading skills taught well before activity. | Inset Training see Codes of Practice Familiarisation with sites used and define to pupils | Yes | Low |
| Vehicles | Pupils / Staff / Parents Injury / Death | <ul style="list-style-type: none"> • Area used well defined to pupils, including boundaries, out of bounds areas etc. Roads / fences / gates etc. • No orienteering across busy roads. • Adult supervision on the roads. | Introductory safety talk covers points. British Orienteering rules apply here. | Yes | Low |
| Dogs | Pupils / Staff / Parents Injury / Death | Pupils advised not to approach them. | | Yes | Low |
| Cuts / Scratches / Slips / Asthma | Pupils / Staff / Parents Injury / Illness | <ul style="list-style-type: none"> • Full body cover to be worn at all times and adequate footwear. • First aid kit on site. • Site assessed for potential dangers by Centre staff. • Inhalers carried by pupils with asthma. | | Yes | Low / Med |
| Poisonous Plants / Fungi | Pupils / Staff / Parents Poisoning / Illness / Death | <ul style="list-style-type: none"> • Pupils warned of hazards of eating them. • Hand washing. | | Yes | Low |

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

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These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.

Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



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NUMBER P6 Field Studies

| Hazards Considered <i>Step 1)</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|--------------------------------------|--|--|---|--|--|
| Poisonous plants / fungi | Pupils / Staff / Parents Poisoning / Illness / Death | <ul style="list-style-type: none"> • Pupils given safety talk before setting out. • Wash hands before lunch. • Warned not to touch fungi, eat berries. | Teachers Inset Training essential | Yes | Low |
| Insect bites / stings | Pupils / Staff / Parents Illness / Allergic Reaction / Anaphylactic Shock / Death | First Aid Kit carried. Medication to be carries at all times. | | Yes | Low |
| Weather | Pupils / Staff / Parents | Consider weather conditions adequate clothing. | | Yes | Low |
| Asthma attack | Pupils / Staff / Parents Illness / Death | <ul style="list-style-type: none"> • Hands always washed after activities. • Pupils in groups with close adult supervision at all times. • Asthma inhalers carried to site. | | Yes | Low |
| Tools | Pupils / Staff / Parents Injury / Death | Pupils should be shown how to use any equipment safely before the activity. | | Yes | Low |
| Hazardous litter | Pupils / Staff / Parents Illness / Injury | No picking up of glass or hazardous items. | | Yes | Low |
| Dogs | Pupils / Staff / Parents Injury / Death | Pupils warned about how to behave when dogs about – no touching animals met on site. | | Yes | Low |
| Becoming Lost | Pupils / Staff / Parents Attack / Injury / Abduction | <ul style="list-style-type: none"> • Relevant maps given to staff and parents. • Regular counting of heads. • Public are noticed by teaching staff (no child to be alone). | Walks are way marked (red posts) | Yes | Low |
| Intruders | Pupils / Staff / Parents | Doors to be kept closed on the punch code. | | Yes | Low |

These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.


**Nottinghamshire County Council Specific Risk Assessment
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NUMBER P6 Field Studies

| Hazards Considered <i>Step 1)</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|--------------------------------------|--|---|---|--|--|
| Hygiene | Pupils / Staff / Parents Illness / Death | <ul style="list-style-type: none"> • Hands washed after activities. • Copies of all relevant codes given out at start of day to ensure best practice and awareness. | Could be laminated to avoid waste | Yes | Low |

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

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Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



Nottinghamshire
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NUMBER P7 River / Lake Dipping

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | Further action <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i> | Generic controls being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|--|---|--|---|--|--|
| Weils Disease | Pupils / Staff / Parents Illness / Death | <ul style="list-style-type: none"> • State of water assessed by leader (eg algae). • Pupils given safety talk before activity (eg no hands in eyes or mouth or nose during activity). • Wellingtons to be worn at all times. • Weil's disease Information given to teachers and parents. • First Aid pack at site. • Cover all cuts / grazes on hands with waterproof plasters or gloves. • No pushing or splashing. • Wash hands and disinfect equipment as soon as possible after activity (use wet wipes on site if appropriate). | Inset Training and Codes of Practice. Cards given to teachers on day of activity. | Yes | Low |
| Falling in water | Pupils / Staff / Parents Drowning / Injury / Death | <ul style="list-style-type: none"> • Only use steps or platforms to dip or enter water. • Close adult supervision of small groups in well-defined area. • Spare clothing on site. • Site access inspected before activity by leader (speed and depth of river). • Throwing line taken when by lake or deeper water. | | Yes | Low |
| Objects Underwater (eg Ex WWII ammunition) | Pupils / Staff / Parents Injury / Death | <ul style="list-style-type: none"> • River checked before / during session. • Advice taken from NCC H&S Team • River has been swept/checked twice by professional ordnance company. No findings. | | Yes | Low |

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

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| Assessment carried out by: Keith Rider | Date: June 2024 |
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Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



NUMBER P8 Shelter building

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | Further action <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied | |
|--------------------------------------|--|---|---|--|--|-----|
| Cuts / Splinters / Trips / Falls etc | Pupils / Staff / Parents Injury / Death | <ul style="list-style-type: none"> • First Aid kit carried. • Full body cover at all times, old clothes, long sleeves and trousers, suitable footwear. • Gloves should be worn, especially when pulling up bracken. • Medication / asthma inhalers, sun cream where needed. • Wash hands thoroughly afterwards. • Not to be used in late July / August due to fears about spores from Bracken. • No one to be inside shelter when being demolished. • Adult supervision to ensure safe construction (consider size and weight of materials used ie not too long / one person on each end). • Test shelter before anyone inside. • Safety talk before start of activity. • Pupils shown correct way to lift. • Pupils should not lift heavy items. • Size of shelters should be appropriate to age of pupils. | Inset Training and codes of practice Teacher awareness of risks essential | Yes | Low / Med | |
| Disease | Pupils / Staff / Parents Illness / Death | | | Yes | Low | |
| Bracken | Pupils / Staff / Parents Injury / Illness | | | Yes | Low | |
| Falling Logs / Branches | Pupils / Staff / Parents Injury / Death | | | Yes | Low | |
| Lifting | Pupils / Staff / Parents Injury | | | Yes | Low | |
| Weather | Pupils / Staff / Parents Illness / Death | | | Get up-to-date forecast for day | Yes | Low |
| Becoming Lost | Pupils / Staff / Parents Injury / Abduction / Death | | | <ul style="list-style-type: none"> • Account for all pupils at all times. • Closely – supervised small groups. • Define area to be used, to pupils. | Yes | Low |

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.

**Nottinghamshire County Council Specific Risk Assessment
Children, Families and Cultural Services**

NUMBER P8 Shelter building



Assessment carried out by: **Keith Rider**

Date: June 2024

Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



Nottinghamshire
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NUMBER P9 Working in the Centre

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | Further action <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|-------------------------------------|--|---|---|--|--|
| Fire | Pupils / Parents / Staff Injury / Illness / Death | <ul style="list-style-type: none"> • Dial 999 evacuate the building by nearest exit. • Check toilets etc. • Only fight fires when small enough to use extinguisher. Use correct type. • Assemble on car par and take register of pupils / staff / parents. • Do no re-enter the building until told to do so by emergency services. • Regular Fire drills. • Flammable liquids stored correctly. • See also Fire Risk assessment. | <p>Fire awareness of staff needed.</p> <p>Signs fitted to exits.</p> <p>List of all on site must be brought by schools.</p> <p>Each group visit only for a day.</p> | Yes | Low |
| Electrical Shock | Pupils / Parents / Staff Injury / Illness / Death | <ul style="list-style-type: none"> • RCDs used wherever needed. • PAT testing each year. • Visual checks of equipment when used. • Blanks in unused sockets. • Electrical items not used near water. | Need regular updates. | Yes | Low |
| Hot Liquids | Pupils / Parents / Staff Burns / Scalds | <ul style="list-style-type: none"> • No children allowed in kitchen area. • No hot drinks to be carried around classrooms. | | Yes | Low |
| Chemicals | Pupils / Parents / Staff Injury / Illness / Burns | <ul style="list-style-type: none"> • Stored in locked area. • COSHH sheets available. | | Yes | Low |
| Finger Traps | Pupils / Parents / Staff Injury | <ul style="list-style-type: none"> • Finger guards fitted to doors where pupils have access. | | Yes | Low |

Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



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NUMBER P9 Working in the Centre

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | <i>Further action Step 3 Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|-------------------------------------|--|---|---|--|--|
| Cuts / Bruises / Burns | Pupils / Parents / Staff Injury / Death | <ul style="list-style-type: none"> • Pupils not allowed in kitchen area. • Scissors are not pointed. • First Aid kits available. • Furniture checked regularly. • Victorian room / desks - teachers warned to supervise children closely in here. <ul style="list-style-type: none"> ▪ Care should be taken when using the ink pens due to the sharp pointed nib | | Yes | Low |
| Trips / Slips / Falls | Pupils / Parents / Staff Injury / Death | <ul style="list-style-type: none"> • Floors well maintained and non-slip cleaning materials used. • When floors are wet, "wet floor" sign used. • Spills wiped up immediately. | | Yes | Low |
| Tools | Pupils / Parents / Staff Injury / Death | <ul style="list-style-type: none"> • Shown how to use them RCDs used for glue guns. • Children not use glue guns. • Tools stored in locked areas. | | Yes | Low |
| Personal Attack | Pupils / Parents / Staff Injury / Death | <ul style="list-style-type: none"> • All entrances on door codes when visitors on site. • Visitor books kept and badges given to visitors other than schools. • Centre signs discourage visitors wandering in. • No child to be left alone anywhere at any time. | | Yes | Low |

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

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Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



Nottinghamshire
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NUMBER P10 Walks around sites near Centre / All Outdoor Activities

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | <i>Further action - Step 3 Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i> | Generic controls being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|-------------------------------------|--|---|---|--|--|
| Vehicles | Pupils / Parents / Staff Injury / Death | <ul style="list-style-type: none"> • First Aid kit carried (Safety packs). • All pupils / staff etc to walk on one side of road, together and stop when vehicles go past. • Adults to walk on road side of pupils. • Countryside Code. • Adequate close supervision of pupils. Preferably small groups with an adult. • Safety talk before walks including 'stranger danger' awareness. | Inset Training and see Codes of Practice. Numbers vary according to age, ability and activity. | Yes | Low / Med |
| Farming or forestry activities | Pupils / Parents / Staff Injury / Death | <ul style="list-style-type: none"> • Adhere to any special circumstances or, warning notices. • Signs to warn drivers on site of children. | No child ever alone anywhere on site or in Centre | Yes | Low |
| Getting Lost | Pupils Injury / Abduction / Death | <ul style="list-style-type: none"> • Teacher / leader should be aware of site and have relevant map. | Information to teachers / parents before visit, at Inset Training and Codes of Practice | Yes | Low |
| Weather | Pupils / Parents / Staff Illness / Death / Injury | Adequate clothing and consider weather conditions. | Get up-to-date forecast for day | Yes | Low |
| Animals (Deer / Sheep / Dogs) | Pupils / Parents / Staff | <ul style="list-style-type: none"> • Pregnant women should not come into contact with pregnant sheep or goats and avoid fields where lambs are being born. • No access near deer during rutting October. • Pupils warned about how to behave when dogs about – no touching animals met on site. | Information to teachers / parents before visit, at Inset Training and Codes of Practice | Yes | Low |

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**Nottinghamshire County Council Specific Risk Assessment
Children, Families and Cultural Services**



NUMBER P10 Walks around sites near Centre / All Outdoor Activities

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i> | Generic controls being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|-------------------------------------|--|--|---|--|--|
| Insects | Pupils / Parents / Staff Illness / Death | <ul style="list-style-type: none"> Insect allergies made known to teacher. | Information to teachers / parents before visit, at Inset Training and Codes of Practice | Yes | Low |
| Disease (eg Lyme) | Pupils / Parents / Staff | <ul style="list-style-type: none"> Lyme disease- long sleeves/trousers when walking through long grass near deer. | Information to teachers / parents before visit, at Inset Training and Codes of Practice | Yes | Low |
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Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

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| Assessment carried out by: Keith Rider  | Date: June 2024 |
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Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services




Nottinghamshire
County Council

NUMBER P11 Adventure Playground

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | <i>Further action - Step 3 Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|---|--|--|---|--|--|
| ALL PUPILS MUST BE SUPERVISED AT ALL TIMES BY AN ADULT INSIDE THE PLAYGROUND AREA. | | | | | |
| Trip / Slip / Falls | Pupils / Staff / Parents Injury / Death | Pupils must not run through the equipment. | Adult / close supervisions essential at all times | Yes | Low / Med |
| Falls from equipment | Pupils / Staff / Parents Injury / Death | <ul style="list-style-type: none"> • Pupils must not climb on top of equipment not provided for that purpose. • Any other falls will be from low height and protected by safety surface. | Ratio of 1:10 adults to children is essential at all times. Notices to be placed in playground Information for teachers on Inset | Yes | Low |
| Over-crowding on the equipment | Pupils / Staff / Parents Injury / Death | <ul style="list-style-type: none"> • No more than 4 people to be on any part of the equipment at any time. | One adult needs to be placed by each piece of equipment close supervision is essential. | Yes | Low |
| Running on to the track by the field | Pupils / Staff / Parents Injury / Death | <ul style="list-style-type: none"> • No child to go through gate on track side of playground without adult supervision. | Pupils not to be allowed to cross track unsupervised. | Yes | Low |
| Natural Play (Log) | Pupils / Staff / Parents Injury / Death | <ul style="list-style-type: none"> ▪ Three children at any time on the natural play log ▪ Children must not jump off. ▪ Children must get on the log without aid. | Adult / close supervisions essential at all times | Yes | Low |

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

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|---|---|-----------------|
| Assessment carried out by: Keith Rider |  | Date: June 2024 |
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Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



NUMBER P12 Evacuee Day

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i> | Generic controls are applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|-------------------------------------|---|--|---|--|--|
| Entry and exit of Anderson Shelter | Pupils / Parents / Staff Slips / Trips / Falls / Bumps to Head | <ul style="list-style-type: none"> • Pupils given safety talk to the correct procedure for entering and exiting the shelter. • Care going through entrance. • Adequate close supervision of pupils. • Warn of uneven floor, adult supervision. • Maximum of 15 pupils in the shelter. • First Aid Kit on site with access to qualified first aiders. | Check slipperiness of steps each session | Yes | Low |
| Visit to Royal Lancers Museum | Pupils / Parents / Staff Slips / Trips / Falls | <ul style="list-style-type: none"> • Close supervision. • First Aid kit carried (safety packs) | Liaison with museum staff for potential risks. | Yes | Low |
| Vehicles | Pupils / Parents / Staff Injury / Death | <ul style="list-style-type: none"> • All pupils / staff etc to walk on the right hand side of road, together and stop when vehicles go past. • Adults to walk on road side of pupils. • Adequate close supervision of pupils. | | Yes | Low |
| | | | | | |

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

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|---|-----------------|
| Assessment carried out by: Keith Rider | Date: June 2024 |
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Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



Nottinghamshire
County Council

NUMBER P13 Orienteering Festival

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | <i>Further action - Step 3 Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|-------------------------------------|--|--|---|--|--|
| Asthma | Pupils / Parents / Staff Illness / Death | Inhalers to be carried with you at all times not left in the classroom. | Mentioned during introduction (safety talk) | Yes | Low |
| Slip / Trip / Fall | Pupils / Parents / Staff Injury / Death | <ul style="list-style-type: none"> • First Aid Kit on site with access to qualified first aiders. • Appropriate staff per pupil ratio and supervision. | Guidance notes sent to schools (including correct clothing) | Yes | Low |
| Dogs | Pupils / Parents / Staff Injury / Death | Pupils advised how to behave when dogs are about not to go up to them but leave all dogs alone. | Introductory safety talk covers this | Yes | Low |
| Weather | Pupils / Parents / Staff Illness / Injury / Death | Appropriate staff pupil ratio and supervision and appropriate clothing. | Termly planning meetings are offered for the Festivals. | Yes | Low |
| Poisonous plants / Fungi | Pupils / Parents / Staff Illness / Death | Pupils warned about hazards also wash hands before eating. | Introduction safety talk | Yes | Low |
| Getting Lost | Pupils / Parents / Staff Injury / Abduction / Death | <ul style="list-style-type: none"> • Pupils in pairs/three's. • Adults placed at strategic points. • Map reading skills taught well at beginning of activity. • Safety parameters stressed – boundaries and time limits. • Counting pupils regularly and also at the end of activity. | Introduction safety talk | Yes | Low |
| Visitors to the Park | Pupils / Parents / Staff Injury / Abduction / Death | Pupils instructed on correct behaviour etc not to approach strangers. Stranger Danger. See also above. | Introduction safety talk | Yes | Low |

**Nottinghamshire County Council Specific Risk Assessment
Children, Families and Cultural Services**



NUMBER P13 Orienteering Festival

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|-------------------------------------|--|---|---|--|--|
| Vehicles | Pupils / Parents / Staff Injury / Death | <ul style="list-style-type: none"> • School bus and cars must park in the school car park provided. • Pupils made aware of road safety. | Introduction safety talk | Yes | Low / Med |

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

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|---|-----------------|
| Assessment carried out by: Keith Rider  | Date: June 2024 |
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Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



Nottinghamshire
County Council

NUMBER P14 Lunch

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | <i>Further action - Step 3 Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|-------------------------------------|--|--|---|--|--|
| Slips / Trips / Falls | Pupils / Parents / Staff Injury / Death | <ul style="list-style-type: none"> • When it is lunch time the visiting teachers and adults are in charge of the children. • Someone should be in the playground keeping watch at all times. • Someone should be in the adventure play ground to make sure there are no more than four children to each piece of equipment. • Advice given to take care when sitting on picnic benches. Signs put up to remind people. | No running in the classrooms. Supervision needed in the Victorian room. | Yes | Low / Med |
| Dusty Ground | Pupils / Parents / Staff Injury / Illness | Provision made with eye sluice equipment in event of emergency. | Refer to risk assessment: Adventure Playground | Yes | Low |
| Loose / Broken Branches | Pupils / Parents / Staff Injury | <ul style="list-style-type: none"> • Children should be supervised at all times when inside it. • Weekly inspections of the Willow Sculpture for damage. | | Yes | Low |

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: **Keith Rider**

Date: June 2024

Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



NUMBER P15 Christmas Nativity

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | <i>Further action - Step 3 Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|---|--|--|---|--|--|
| Walk from Nazareth (Centre) to Bethlehem (Deer Barn) | | | | | |
| Vehicles | Pupils / Staff / Parents Injury / Death | <ul style="list-style-type: none"> • First Aid kit carried (safety packs) • All pupils, staff etc to walk on the right hand side of road, together and stop when vehicles go past. • Adults to walk on road side of pupils. • While walking through field, adults should walk on fence side of pupils. • Adequate close supervision of pupils while crossing the cross roads. | Inset Training and see Codes of Practice | Yes | Low / Med |
| Christmas Crafts in the Centre | | | | | |
| Farming or Forestry Activities | Pupils / Staff / Parents Injury / Death | <ul style="list-style-type: none"> • Adhere to any special circumstances or, warning notices. • Signs to warn drivers of Children on site. • Children reminded that Perlethorpe is a working farm. | Inset Training and see Codes of Practice | Yes | Low |

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

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|---|-----------------|
| Assessment carried out by: Keith Rider | Date: June 2024 |
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**Nottinghamshire County Council Specific Risk Assessment
Children, Families and Cultural Services**



NUMBER P16 St John's Church and Churchyard

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|-------------------------------------|--|---|---|--|--|
| Activities in the Church | | | | | |
| Trips / Slips / Falls | Pupils / Parents / Staff Injury / Death | <ul style="list-style-type: none"> Pupils given safety talk to the possible hazards whilst being in the church. Adequate close supervision of pupils. Warn of uneven floor, no pupils to go up steps to pulpit, be careful around lecterns (falling over). First Aid Kit on site with access to qualified first aiders. Site pre visited by leader. Put an adult at the entrance. | Check slipperiness of floor each session | Yes | Low |
| Going outside unsupervised | | | | | |
| Trips / Slips / Falls | Pupils Injury / Abduction / Death | Pupils are remotely supervised, they work in groups, pupils never on their own. | | Yes | Low |

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

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|---|-----------------|
| Assessment carried out by: Keith Rider  | Date: June 2024 |
|---|-----------------|

Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



Nottinghamshire
County Council

NUMBER P17 Field Studies on Budby Heathland

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | <i>Further action - Step 3 Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not further actions</i> | Risk when all generic controls are applied |
|-------------------------------------|--|--|---|--|--|
| Poisonous plants / fungi | Pupils / Parents / Staff Illness / Death | <ul style="list-style-type: none"> Pupils given safety talk before setting out. Warned not to touch fungi, eat berries. Wash hands before lunch. | Teachers Inset Training essential | Yes | Low |
| Insect bites / stings | Pupils / Parents / Staff Illness / Death | First Aid kit carried. | | Yes | Low |
| Weather | Pupils / Parents / Staff Injury/Illness/Death | Consider weather conditions adequate clothing. | | Yes | Low |
| Asthma attack / allergy | Pupils / Parents / Staff Illness / Death | <ul style="list-style-type: none"> Hands always washed after activities. Pupils in groups with close adult supervision at all times. Asthma inhalers carried to site. | | Yes | Low |
| Hazardous litter | Pupils / Parents / Staff Injury / Illness / Death | No picking up of glass or hazardous items. | | Yes | Low |
| Dogs | Pupils / Parents / Staff Injury / Death | Pupils warned about how to behave when dogs about – no touching animals met on site. | | Yes | Low |
| Becoming lost / Intruders | Pupils / Parents / Staff Injury / Abduction / Death | <ul style="list-style-type: none"> Relevant maps given to staff and parents. Regular counting of heads. Public are noticed by teaching staff (no child to be alone). | | Yes | Low |
| Hygiene | Pupils / Parents / Staff Illness | <ul style="list-style-type: none"> Hands washed after activities. Copies of all relevant codes given out at start of day to ensure best practice and awareness. | Teachers Inset Training essential | Yes | Low |

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: **Keith Rider**

Date: June 2024

These are Specific

ing key hazards and control measures associated with visits or activities.

Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



Nottinghamshire
County Council

NUMBER P18 Overnight Camping

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | <i>Further action - Step 3 Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|-------------------------------------|--|---|---|--|--|
| Camp Cooking | Pupils / Staff Injury / Burns | <ul style="list-style-type: none"> Brief and training on use of Gas BBQ from OEE staff to supervising adult / correct equipment / storage of fuel / supervised use / first aider on site. OEE staff to check operation prior to group usage. | Inset Training and see codes of practice <u>Update Sept 2017</u> | Yes | Low |
| Weather | Pupils / Staff Illness / Injury | <ul style="list-style-type: none"> Advice from forecast daily / use of appropriate clothing / equipment. Group can shelter in the centre. Assessed by NCC Fire Team. | | Yes | Low |
| Co-habiting tents | Pupils / Staff Illness / Injury | <ul style="list-style-type: none"> With younger pupils, adult camping nearby Older pupils – full brief given by school staff. | | Yes | Low |
| Camping Overnight | Pupils / Staff Illness / Injury | <ul style="list-style-type: none"> Adult sleeping in tent nearby with younger pupils. Older pupils have access to adult via unlocked door in main centre. Information sheet supplied to school to issue to parents re: arrangements. | | Yes | Low |
| Intruders / Security | Pupils / Staff Injury / Abduction / Death | <ul style="list-style-type: none"> Adult sleeping in tent nearby. Village in semi-private location. Safety talk before activity - 'Stranger Danger'. Electric gate will be closed at all times. | | Yes | Low |
| Equipment Failure | Pupils / Staff Injury / Death | <ul style="list-style-type: none"> Equipment used has been properly maintained and checked before use. Tents erected by competent staff. (Pop-up) | | Staff monitor guy lines and equipment daily | Yes |
| Bunkhouse | Pupils / Staff / Injury | <ul style="list-style-type: none"> Children to be given full talk regarding staying in the bunkhouse No running on the decking Stay in your own room | | Yes | Low |

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

These are Specific

ifying key hazards and control measures associated with visits or activities.

**Nottinghamshire County Council Specific Risk Assessment
Children, Families and Cultural Services**

NUMBER P18 Overnight Camping



Assessment carried out by: **Keith Rider**

Date: June 2024

Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



Nottinghamshire
County Council

NUMBER P19 Camp Fire

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | <i>Further action - Step 3 Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|-------------------------------------|--|--|---|--|--|
| Fire | Pupils / Staff Burns / Injury / Death | <ul style="list-style-type: none"> • On arrival, tutor must seat the group in a carefully controlled manner. • Tutors should ensure that the campfire is lit prior to the group arriving. • Group must be positioned a safe distance away and briefed to stay at a designated distance from the fire. • Group must remain seated at all times throughout the campfire, and tutor to remain vigilant at all times | | Yes | Low |
| Extinguishing the fire | Pupils / Staff Injury | <ul style="list-style-type: none"> • Tutors must ensure that group are a safe distance away before attempting to put out the fire. • The fire should be extinguished until all the embers have stopped glowing. | | Yes | Low |
| Fire getting out of control | Pupils / Staff Injury / Death | <ul style="list-style-type: none"> • Any spare wood should remain a safe distance away from the fire. • A bucket of water should always be at the activity area to put the fire out when needed. • Campfire activity must be carried out in designated Area | | Yes | Low |
| Building works | Pupils / Staff Injury / Death | <ul style="list-style-type: none"> • Refer to NCC building RA's Summer 2015 • Correct safety talk. • Activities adapted to building works. • Clear communication with contractors and NCC project manager. | On-going safety talks as necessary. | Yes | Low |

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

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|---|-----------------|
| Assessment carried out by: Keith Rider | Date: June 2024 |
|---|-----------------|

Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



Nottinghamshire
County Council

NUMBER P20 Vikings of Perlethorpe

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | <i>Further action - Step 3 Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|-------------------------------------|--|--|---|--|--|
| Vehicles | Pupils / Parents / Staff Injury / Death | <ul style="list-style-type: none"> • First Aid kit carried (safety packs). • All pupils, staff etc to walk on the right hand side of road, together and stop when vehicles go past. • Adults to walk on road side of pupils. • While walking through field adults should walk on fence side of pupils. • Adequate close supervision of pupils while crossing the cross roads. | Inset Training and see Codes of Practice | Yes | Low / Med |
| Farming or Forestry Activities | Pupils / Parents / Staff Injury / Death | <ul style="list-style-type: none"> • Adhere to any special circumstances or, warning notices. • Signs to warn drivers of Children on site. • Children reminded that Perlethorpe is a working farm. | | Yes | Low / Med |
| Viking Shelters | Pupils / Parents / Staff Injury / Death | Refer to the Specific RA P8 'Shelter Building'. | | Yes | Low |
| Flour grinding (Querns) | Pupils / Parents / Staff Injury | <ul style="list-style-type: none"> • First Aid kit carried (safety packs) • All pupils, staff etc to have a full introduction of the activity. • Adults to lift quern tops not the children. • Children should leave all parts of the quern on the floor/ bench depending on location of quern. | | Yes | Low / Med |
| Viking Jewellery | Pupils / Parents / Staff Injury | <ul style="list-style-type: none"> • Care to be taken when using the hammer. • Clear instruction given to group. | | Yes | Low / Med |
| | | | | | |

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

These are Specific

ifying key hazards and control measures associated with visits or activities.

**Nottinghamshire County Council Specific Risk Assessment
Children, Families and Cultural Services**

NUMBER P20 Vikings of Perlethorpe



Assessment carried out by: **Keith Rider**

Date: June 2024

Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



Nottinghamshire
County Council

NUMBER P21 World War 1/ The Great War

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | <i>Further action - Step 3 Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|--|---|--|---|--|--|
| Walk from Perlethorpe EEC to QRLNY museum | | | | | |
| Vehicles | Pupils / Parents / Staff Injury / Death | <ul style="list-style-type: none"> • First Aid kit carried (safety packs). • All pupils, staff etc to walk on the right hand side of road, together and stop when vehicles go past. • Adults to walk on road side of pupils. • While walking through field adults should walk on fence side of pupils. • Adequate close supervision of pupils while crossing the cross roads. <ul style="list-style-type: none"> ▪ Walk in straight line through car park at Thoresby Courtyard | Inset Training and see Codes of Practice | Yes | Low/ Med |
| Visit to QRLNY museum | Pupils / Parents / Staff Slips / Trips / Falls | <ul style="list-style-type: none"> ▪ Close supervision. (open to public) ▪ First Aid kit carried (safety packs) ▪ Use of artefacts (follow instructions while using) ▪ Using head phones, should stand still so stereo isn't pulled down | Liaison with museum staff for potential risks. | Yes | Low |
| Use of River Meden for second half of visit | | | | | |
| Weils Disease | Pupils / Staff / Parents Illness / Death | <ul style="list-style-type: none"> • State of water assessed by leader (eg algae). • Pupils given safety talk before activity (eg no hands in eyes or mouth or nose during activity). • Wellingtons to be worn at all times. • Weil's disease Information given to teachers and parents. • First Aid pack at site. • Cover all cuts / grazes on hands with waterproof plasters or gloves. • No pushing or splashing. • Wash hands and disinfect equipment as soon as possible after activity (use wet wipes on site if appropriate). | Inset Training and Codes of Practice. Cards given to teachers on day of activity. | Yes | Low |

These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.

Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services

NUMBER P21 World War 1/ The Great War



Nottinghamshire
County Council

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | <i>Further action - Step 3 Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|---|---|--|---|--|--|
| Falling in water | Pupils / Staff / Parents Drowning / Injury / Death | <ul style="list-style-type: none"> • Only use steps or platforms to dip or enter water. • Close adult supervision of small groups in well-defined area. • Spare clothing on site. • Site access inspected before activity by leader (speed and depth of river). • Throwing line taken when by lake or deeper water. | | Yes | Low |
| Objects Underwater (eg Ex WWII ammunition) | Pupils / Staff / Parents Injury / Death | <ul style="list-style-type: none"> • River checked before / during session. • Advice taken from NCC H&S Team • River has been swept/checked twice by professional ordnance company. No findings. | | Yes | Low |

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: **Keith Rider**

Date: June 2024

Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



Nottinghamshire
County Council

NUMBER P22 Saxon Activity Day

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | <i>Further action - Step 3 Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|-------------------------------------|--|--|---|--|--|
| Vehicles | Pupils / Parents / Staff Injury / Death | <ul style="list-style-type: none"> • First Aid kit carried (safety packs). • All pupils, staff etc to walk on the right hand side of road, together and stop when vehicles go past. • Adults to walk on road side of pupils. • While walking through field adults should walk on fence side of pupils. • Adequate close supervision of pupils while crossing the cross roads. | Inset Training and see Codes of Practice | Yes | Low / Med |
| Farming or Forestry Activities | Pupils / Parents / Staff Injury / Death | <ul style="list-style-type: none"> • Adhere to any special circumstances or, warning notices. • Signs to warn drivers of Children on site. • Children reminded that Perlethorpe is a working farm. | | Yes | Low / Med |
| Saxon Orienteering | Pupils / Parents / Staff Injury / Death | <ul style="list-style-type: none"> • Children will be given instructions on how to read the basic map. • Explained the boundaries. • Adults will be informed to 'float' around the course. • Only a small area so no whistle is needed. • Full H&S talk warning about trip hazards | | Yes | Low |
| Wool weaving | Pupils / Parents / Staff Injury | <ul style="list-style-type: none"> • First Aid kit carried (safety packs) • All pupils, staff etc to have a full introduction of the activity. • Adult to be with children at all times. • Children should take care not to get wool fibres in eyes, do not tie bracelets tight on wrist | | Yes | Low / Med |
| Artefacts Dig | Pupils / Parents / Staff Injury | <ul style="list-style-type: none"> • Care to be taken when using the small spades • Clear instruction given to group. Do not throw sand / soil | | Yes | Low / Med |


**Nottinghamshire County Council Specific Risk Assessment
Children, Families and Cultural Services**



NUMBER P22 Saxon Activity Day

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|-------------------------------------|--|---|---|--|--|
| Fires | Pupils / Parents / Staff Injury | <ul style="list-style-type: none"> ▪ Fire will be lit and maintained by NCC staff only. ▪ Fire to be lit in designated stone fire circle. ▪ Water for dousing fire to be kept in the Saxon house and replaced after use ready for next day. ▪ Burns kit to be kept in the Saxon house. ▪ Children to remain-seated when inside the Saxon house when the fire is lit ▪ Good ventilation must be maintained during fire lighting. All doors to the house to be open during fires. ▪ Fire will be doused by NCC staff after the children have left the Saxon house and fire will be checked by NCC staff before leaving the site. | Fire safety brief will be given PRIOR to the group entering the Saxon house. This will include evacuation routes and fire assembly point. | Yes | Medium |

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity

| | | |
|---|---|-----------------|
| Assessment carried out by: Keith Rider |  | Date: June 2024 |
|---|---|-----------------|

Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services

NUMBER P23 Covid-19



| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | <i>Further action - Step 3 Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|-------------------------------------|--|---|---|--|--|
| Contracting Covid-19 | Pupils / Staff/ Illness / Death | <ul style="list-style-type: none"> Risk Assessment shared with all staff | Inset Training and see Codes of Practice | Yes | Low / Med |
| | Pupils / Staff/ Illness / Death | <ul style="list-style-type: none"> Make it clear to staff, visiting groups and contractors that nobody who has been diagnosed with, or in close contact with anyone known to have contracted COVID-19 within the last 14 days should attend site. Staff must follow Interim COVID-19 Social Distancing Considerations | | Yes | Low / Med |
| | Pupils / Staff/ Illness / Death | <ul style="list-style-type: none"> Advise staff, visiting groups and contractors that nobody with a cough, breathing difficulties or flu-symptoms should attend the site. | | Yes | Low / Med |
| | Pupils / Staff/ Illness / Death | <ul style="list-style-type: none"> Soap and water and hand-sanitiser is available in kitchen for Notts Outdoors staff, in toilet areas for visiting staff and children Hand tissues for drying hands, NOT HAND TOWELS | | Yes | Low / Med |

Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



Nottinghamshire
County Council

NUMBER P23 Covid-19

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | <i>Further action - Step 3 Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|--|--|--|---|--|--|
| | Pupils / Staff/ Illness / Death | <ul style="list-style-type: none"> • Remind group at the start of the visit of the importance of good hand hygiene and washing hands or using hand sanitiser gel through the day • Wash hands at start of visit, after using the toilet, after breaks and activities, before food preparation, before eating any food, before leaving • Importance of avoiding touching eyes, nose and mouth with unwashed hands • Catch your cough or sneeze in a tissue, dispose of properly in a bin and wash hands • Posters up around the centre • Remind group members to tell a member of staff if they feel unwell. • Adhere to 2 meter distancing where possible | | Yes | Low / Med |
| Particular control measures for cleaning staff | Pupils / Staff/ Illness / Death | <ul style="list-style-type: none"> • Gloves are available. • PPE as noted in NCC guidance and Public Health England latest guidance • Recommended cleaning products • Discuss any concerns with Head of Centre. | | Yes | Low / Med |
| | | • | | | |

These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.

Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



Nottinghamshire
County Council

NUMBER P23 Covid-19

| Hazards Considered <i>Step 1</i> | Who might be harmed and how <i>Step 2</i> | Existing Control Measures: <i>Step 3</i> | <i>Further action - Step 3 Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i> | Generic controls are being applied? <i>If not detail in further actions</i> | Risk when all generic controls are applied |
|--|--|---|---|--|--|
| Staff become ill at work | Pupils / Staff/ Illness / Death | <ul style="list-style-type: none"> If staff do become unwell with atypical symptoms, then they should be sent home with advice to contact NHS 111/999. | Government test and trace procedures to be followed in full | Yes | Low / Med |
| Contracting or Spreading the virus | Pupils / Staff/ Illness / Death | <ul style="list-style-type: none"> Cleaning products available throughout session to enable potentially infections surfaces can be cleaned if not available. e.g. door handles or gate closures. Follow COVID-19: Cleaning - MAB guidance | | Yes | Low / Med |
| Vehicles use | Pupils / Staff/ Illness / Death | <ul style="list-style-type: none"> Only use if necessary Separate individuals as much as possible Ensure vehicle is sanitised before and after use Minimise stops, e.g. fuel/food/toilets Driver and adults to use face covers | Follow Local and National Government advice, consult NHS guidance if needed. | Yes | Low / Med |
| Individuals displaying signs or symptoms | Pupils / Staff/ Illness / Death | <ul style="list-style-type: none"> If staff become unwell with atypical symptoms, then they should follow employer and government advice and notify all recent contacts they have had. If Children or carers become unwell with atypical symptoms, then they should follow government advice and notify all recent contacts they have had. NCC lead professionals should establish best response. | Follow Local and National Government advice, consult NHS guidance if needed. | Yes | Low / Med |

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|-------------------------------------|--|---|---|--|--|
| Underlying Health conditions | Pupils / Staff/ Illness / Death | All individuals should be considered and known medical conditions discussed, any individuals with underlying health conditions should have a specific risk assessment carried out to establish safe participation and working environments. Identifying Characters: 1. Age – Low/Medium/High 2. General Health 3. Underlying Health Conditions | Follow Local and National Government advice, consult NHS guidance if needed. | Yes | Low / Med |
| Symptomatic during Visit | Pupils / Staff/ Illness / Death | <ul style="list-style-type: none"> • If a child becomes Symptomatic during their visit to Perlethorpe EEC they shall be removed and isolated in the 'Stag' residential wooden hut. They will be accompanied by a member of the school staff. • Parent / Carer shall be called to come a pick the child up. • All areas will be cleaned and sanitised once the child has been collected by their adult. | Follow Local and National Government advice, consult NHS guidance if needed. Follow visiting school RA on the isolation of children / staff | Yes | Low / Med |

AT PRESENT NO COVID-19 RESTRICTIONS ARE INPLACE NATIONALLY. ALL THE ABOVE HAZARDS HAVE BEEN REMOVED.